

Carrum Downs Secondary College

~ 2022 handbook ~



~ Nurturing the growth of every student ~

RESPECT • INTEGRITY • EFFORT

Message from the Principal

I have been involved with the Carrum Downs community for over five years now and in this time I have seen our college grow with a core focus on student learning and supporting our students to mature into young adults.

At Carrum Downs Secondary College we recognise that every student has individual learning needs. Our staff work in professional learning communities to identify the entry point for every student so they can engage in learning and are challenged at the appropriate level.

Our differentiated teaching program in Years 7-9 ensures we are targeting and supporting **every** student in our College and all students are being extended to maximise their potential.

Our core values of Respect, Integrity and Effort are lived every day in the work that we do to empower our students. I am particularly proud of the work we are undertaking around School Wide Positive Behaviours and the recognition we have received for the safe and inclusive environment we have created.

Our College offers a wide range of opportunities in curricular and extra-curricular programs, which cater for the diverse needs of our students.

We are currently in the process of building a new STEAM (Science, Technology, Engineering, Arts and Maths) centre, which will further assist our students with critical and creative thinking. This additional facility will support our recently completed Sports Complex and refurbishment of the college to provide high quality facilities for our community.

I am constantly receiving feedback from parents in regards to the support and care that our students receive from our highly professional and committed staff. I think this is a true indication of the type of school that we are and the inclusive environment that we have created.

I am proud to lead our College and support our community.

~Mark Gow

To ensure a smooth transition into secondary school and we provide the following supports upon transition:

- Extra visits to our College prior to commencement
- Liaising with all primary schools to discuss student supports
- Parent Meetings to ensure your child is well prepared for secondary school
- Focus on a strengths based approach
- Individualised learning programs to support all student needs
- Year 7 Camp
- Year 7 Meet and Greet
- Peer Support
- Pastoral Care Program

Enhanced
Transition



COLLEGE VISION AND VALUES

Carrum Downs Secondary College empowers our community to build a successful future based on Respect, Personal Growth and social inclusiveness.

The College actively promotes a learning culture that is based on our college values of:

RESPECT, INTEGRITY AND EFFORT

College Principal	Mr Mark Gow
Assistant Principal	Ms Janette Kalatzis
Assistant Principal	Mr Dave Goble
Business Manager	Ms Bev Boys
Anzac House Leader	Mr Matthew Nicholson
Flynn House Leader	Mr Joel White
Gilmore House Leader	Ms Naomi Watson
Hollows House Leader	Ms Vanessa Latic
Wellbeing Coordinator	Ms Eve Koutsampasis
Transition Coordinators	Ms Janette Kalatzis & Ms Samantha Yeoh

Key
Personnel

College day structure

Carrum Downs Secondary College-2022 day structure					
	Monday	Tuesday	Wednesday	Thursday	Friday
Period 1	8.50-9.50	8.50-9.50	8.50-9.50	8.50-9.50	8.50-9.50
Transition between periods	9.50-9.55	9.50-9.50	9.50-9.55	9.50-9.55	9.50-9.55
Period 2	9.55-10.55	9.50-10.45	9.55-10.55	9.55-10.55	9.55-10.55
Recess	10.55-11.20 (25 mins)	10.45-11.10 (25 mins)	10.55-11.20 (25 mins)	10.55-11.20 (25 mins)	10.55-11.20 (25 mins)
Period 3	11.20-12.20	11.10-12.05	11.20-12.20	11.20-12.20	11.20-12.20
Transition between periods	12.20-12.25	12.05-12.07	12.20-12.25	12.20-12.25	12.20-12.25
Period 4	12.25-1.25	12.07-1.02	12.25-1.25	12.25-1.25	12.25-1.25
Transition between periods		1.02-1.05			
Pastoral Care		1.05-1.50 (45 mins)			
Lunch	1.25-2.10 (45 mins)	Students dismissed at 1.50pm	1.25-2.10 (45 mins)	1.25-2.10 (45 mins)	1.25-2.10 (45 mins)
Period 5	2.10-3.10	STAFF - Professional Learning Communities 2.20-4.00	2.10-3.10	2.10-3.10	2.10-3.10

Day
Structure



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House Structure

- CDSC runs a four house support structure for students and teachers.
- Each house is supported by the House Leader, two Assistant House Leaders and a House Support Officer.
- Houses are vertical (Years 7 to 12) and students remain in the same house for the duration of their secondary schooling.
- Our house structure builds connectedness within the College between students, teachers and parents.



ANZAC

ANZAC House is named to honour and remember the sacrifice and contribution of the Australian armed forces.

FLYNN

Flynn House is named after John Flynn, founding member of the Australian Royal Flying Doctor Service

GILMORE

Gilmore House is named after Dame Mary Gilmore, a prolific Australian writer and journalist. She features on our \$10 note.

HOLLOWS

Hollows House is named after Fred Hollows, a world renowned Australian surgeon recognised for his life-changing contribution to restoring eyesight.

At Carrum Downs Secondary College we provide students with balanced and flexible learning program in line with the Victorian Curriculum that allows them to foster talents and interests and tailor their learning program towards pursuing open ended range of potential career pathways.

Years 7 and 8

Breadth Stage

Years 9 and 10

Pathways Stage

Years 11 and 12

Senior Pathway

Core

English, Mathematics, Science
Humanities, Health and PE

VCE

Choose from VCE subjects
based on intended pathway

Specialist subjects

Art
Drama
Visual Communication Design
Wood Technology
Food Technology
Digital Technology
Spanish

Elective subjects

Many to choose from including
VCE Units 1/2 options

Applied Learning Pathway

For those looking for a practical
pathway

VCAL

Includes school curriculum
Vocational Education
Work placement
VCE Foundation Mathematics

Pastoral Care

Teaching
& Learning



English and Maths

At Carrum Downs Secondary College our vision to nurture the growth of every student, and one of the ways we do this is through our **Targeted Approach to English and Mathematics**.

This program which was piloted with Year 7 in 2019 and expanded to year 8 and 9 in 2020, delivers every student a learning program that is aimed at their point of need. As part of this program, all students are placed in fluid groups based on the results of our ongoing assessment program. We understand that learning is a constantly evolving process, and the term fluid means that student groupings can change as they progress through the curriculum and their learning needs change.

Our teachers work collaboratively to monitor assessment data and plan student learning programs. This structure allows us to extend and challenge students who are demonstrating an advanced understanding of the curriculum, whilst also enabling us to target extra resources for students with higher learning needs, such as an extra teacher, tutors and student supports in the classroom.

SPECIALIST SUBJECTS

Arts

In Year 7 and 8, students cover three main discipline areas:

- **Art:** Students plan and make their art works in response to exploration of techniques, technologies and processes used in the work of other artists. They demonstrate the use of materials, techniques, processes, visual conventions and technologies to express ideas and convey meaning in their artworks
- **Drama:** Students devise, interpret and perform drama. They apply different performance styles and conventions to convey status, relationships and intentions. They use performance skills, stagecraft and design elements to shape and focus relationships with an audience.
- **Visual Communication:** students identify and describe how designers use visual communication practices and apply this knowledge in the development of their own visual communication practices. Students select and use appropriate conventions, design elements and design principles to create visual communications.

In Year 9 & 10, can then choose to specialise in areas of interest from a range of electives, which may include; Art, Dance, Drama, Music, Media, Photography and Visual Communication.

Teaching
& Learning



Design Technology

In Year 7 and 8 students cover three main discipline areas:

- **Digital Technology** enables students to become confident and creative developers of digital solutions. The curriculum has been designed to provide practical opportunities for students to explore the capacity of information systems to systematically and innovatively transform data into digital solutions through the application of computing skills.
- **Design Technology** integrates the traditionally isolated subjects of wood, metal, plastics and electronics into a relevant curriculum for the 21st Century, which also includes Computer Aided Design and graphical skills. The full use of the Design Process is central to the students' understanding of how all the elements fit together.
- **Food Technology** introduces the basic concepts of cooking and preparing economical and tasty dishes that can be produced at home. In Year 9 we explore food in an international setting where the students learn about different cultures and traditions as well as basic nutritional principles.

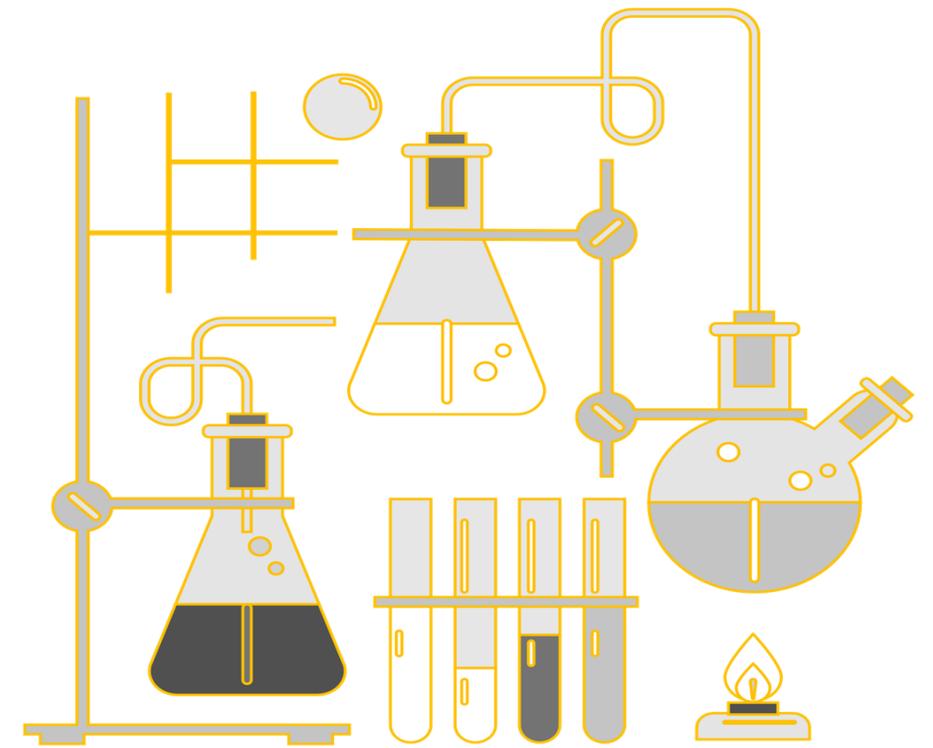
In Year 9 and 10, students can then choose to specialise in areas of interest from a range of electives, which may include; Design Technology Materials, Robotics, Computing and Food Technology, Design Technology Material, Design Technology Electronics, Multimedia, Food Technology and Hospitality.



STEAM

STEAM stands for: Science, Technology, Engineering, Arts and Maths. This subject that runs in Year 7, as well as an elective in Year 9, will complement our new STEAM centre that is currently being built.

Students work creatively and collaboratively to develop the multidisciplinary skills necessary to research, design, produce, and communicate solutions to real world problems in community and global contexts.



Senior School Program

Carrum Downs Secondary College Senior School (years 10-12) caters for VCE (Victorian Certificate of Education), VCAL (Victorian Certificate of Applied Learning), VET (Vocational Education and Training), SBAT (School Based Apprenticeships and Traineeships) and further employment or educational options. Examples of school based programs that are currently run in the college are Certificate II in Horticulture, Kitchen Operations and Hospitality.

The Senior School curriculum is designed to allow students

- breadth and depth in their study
- the opportunity to pursue interests and develop talent
- flexibility in choice of courses
- to design a course that follows their Pathway Plan

Each student has an individual Pathway Plan that will continue to develop through their years at the school. All students from Year 7 complete a Managed Individual Pathways Plan which assist students to best direct them through senior years of schooling and the vast range of opportunities provided. Our experienced Pathways Team are an invaluable resource for all students.



Your child's learning and progress will be reported on throughout the year on Compass. By logging onto Compass, you will be able to view your child's Common Assessment Tasks (CATs) for each subject, the criteria for grading and the achieved results. Students will receive feedback that will enable them to identify areas of strength, areas that require improvement, and recommendations that can assist their future learning. The process is in line with Victorian Curriculum, which is structured as a single developmental learning continuum and is organised by levels, not years of schooling. At the end of each semester, a summary of your child's CAT results will be compiled into a formal report, which will provide an overview of the progress your child has made along this learning continuum. Your child's report will also be available on Compass.

In addition to reporting, Student Conferences (Parent/Teacher/Student Interviews) will be conducted in Term 1 and 3, by appointment. Students will be involved in the process by presenting samples of their work and being an active participant in the discussion and development of learning goals.



Assessment



WELLBEING “Helping You Help Yourself”

The Wellbeing Team contributes to the broader College goals of student engagement. The Wellbeing Team offers a wide range of services and programs designed to meet the diverse needs of our students. This includes:

- Counselling 1:1
- Provisional Psychologists
- Group programs – Breakfast Club, Lunchtime Activities
- Health education and promotion activities
- Early intervention programs
- Engagement in school wide initiatives that support our students' social emotional development and wellbeing
- Community and Student Re-Engagement
- Mental Health Practitioner



The Wellbeing Team highly value community-based support services and continually seeks new and exciting opportunities to engage students and families in lifelong learning. This includes collaboration and consultations with:

- Frankston City Council Youth Services
- The regional SSSO (Student Support Services Officers)
- Headspace
- ELMHS (Early in Life Mental Health Service)

Student Wellbeing

#stayconnected

Ask
RUOK?

S.W.P.B.S. is a framework we use at CDSC that brings our school community together to develop a positive, safe and supportive learning culture and environment.

The framework teaches and reinforces positive behaviours both in and out of classroom settings based on our College Values of Respect, Integrity and Effort.

It rewards positives behaviours using the S.T.A.R. system – Student Ticket of Acknowledgment for Reward.



Students are acknowledged for demonstrating the College Values and can use their STARs for prizes.

School Wide
Positive
Behaviour
Support
(S.W.P.B.S.)

Carrum Downs Secondary College Classroom Expected Behaviours					
Respect		Integrity		Effort	
1	Line up in the designated area and wait patiently for your teacher	1	Don't be afraid to make mistakes and learn from the experience	1	Enter classroom spaces quietly and await instructions
2	Use good manners and engage positively with others	2	Engage with learning goal honestly	2	Arrive to class on time
3	Ensure your laptop is closed during instructions	3	Ensure your work is your own	3	Bring the correct equipment, including a pencil case, diary and laptop
4	Wear correct school uniform with pride (including PE uniform)	4	Ask for assistance or clarification when needed	4	Submit completed work on time
5	Give others the space and freedom to learn	5	Assist peers where appropriate	5	Attempt all tasks and activities to the best of your ability
6	Use your school diary and gain teacher permission before leaving the classroom	6	Remind peers of expected and appropriate behaviour when necessary	6	Share the responsibility during collaborative learning
7	Maintain an organised workbook	7	Report concerns to teachers	7	Actively participate in all parts of the lesson
8	Look for opportunities to be mindful & practice empathy and gratitude	8	Take accountability for your actions and choices	8	Know what is required of you for homework
9	Maintain a clean and orderly classroom environment			9	Move around the classroom safely by walking
10	Listen attentively to teacher and peers			10	Use ICT safely and responsibly once instructed
11	Look after and use borrowed equipment appropriately			11	Remain seated in your chair unless otherwise instructed
12	Follow all reasonable instructions in a timely manner			12	Exit classroom spaces quietly when dismissed by your teacher

Music and Performance

There are many opportunities to get involved in the Music and Performance Program at CDSC.

Variety Shows

Concert Band

Stage/School Production Band

Ensembles

Year 7 Training Band (beginner instrumental level for students) Choral/Voice groups

In term 1 Year 7 students have a trial of all instruments.

The school production occurs annually and is a great way for students to make new friends and participate in Dance, Drama, Music, Sound, Lighting and Costumes.



School Activities

There are many activities that students can participate in at CDSC:

- Swimming Sports
- Athletics Carnival
- Fun Run
- Music Trivia
- Scavenger Hunts
- Writing Competition
- Online quizzes
- Creative Writing Club
- Robotics Club
- Dungeons and Dragons Club
- Anime Club
- Drama Club



Students are able to be part of the leadership team from Year 8-12 to enact positive change and develop as leaders.

Students can play to their strengths in the following areas:

- Schools Captains (Year 12 only)
- Learning Captains
- Sport Captains
- Arts Captains
- Community Captains
- House Captains
- Peer Support Leaders



Student Leaders

If you have any further questions on how we can best support your child and their Education, please contact Carrum Downs Secondary College.

We look forward to hearing from you.



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